

INSPIRING LIFE COMMUNITIES

6-Month Diploma in Event Management

Creative Community • Practical Exposure • Real Events • Portfolio Development

Duration	6 Months
Learning Format	Online + Offline + On-Ground Experience
Live Google Meet Sessions	16*3
Practical Event Exposure	8 live-event experiences across Months 3–6
Outcome	Practical event experience + portfolio + community access

Learn the fundamentals. Experience the industry. Work on real events. Build your portfolio.

Programme Overview

The ILC 6-Month Diploma in Event Management is designed for learners who want to understand event management beyond theory. The programme combines structured Google Meet learning, real-world vendor exposure, event volunteering, paid project opportunities, event feedback discussions and portfolio development.

Across six months, participants progress from structured learning and guided discussions to observing professional events on the ground and then actively contributing to the planning and execution of live events.

Programme Journey

MONTHS 1–2	LEARN	16*3 Google Meet sessions covering modules, theory, event experiences, feedback, or
MONTHS 3–4	EXPERIENCE	Understand events on the ground through vendor collaborations and 4 live events.
MONTHS 5–6	EXECUTE	Volunteer, organise and work on paid event projects with 4 live events.

Phase 1 — Months 1–2: Foundation, Modules & Guided Learning

The first two months establish the foundation of event management through structured Google Meet sessions. The focus is not limited to theory: learners also discuss event experiences, review learnings and feedback, understand the event-organising process, and receive guidance and assistance for practical situations.

Format	Live Google Meet sessions
Schedule	Every Saturday and Sunday
Total Sessions	16*3
Total Learning Hours	48 hours
Timing	7:00–8:00 PM OR 8:00–9:00 PM, based on batch availability

Google Meet sessions include:

- Modules and theory sessions covering core event-management concepts.
- Event experience and feedback discussions.
- Event-organising process discussions covering planning, coordination and execution.
- Guidance and assistance for understanding and applying the event-management process.

Phase 2 — Months 3–4: Vendor Collaborations & On-Ground Exposure

Participants gain offline, hands-on exposure through vendor collaborations in their own city.

- Observe professional events on the ground.
- Understand client, vendor and planner communication.
- Learn vendor negotiation, requirements, pricing and timelines.
- Understand how stakeholders are brought together.
- Gain practical event-day coordination experience.

Hands-on exposure: 4 live events during Months 3–4.

Phase 3 — Months 5–6: Event Organising, Volunteering & Paid Projects

Learners move from observing events to contributing directly to their organisation and execution.

- Participate in event organising and on-ground volunteering.
- Work with teams and take responsibility for assigned tasks.
- Gain practical learning through real event projects.

- Participate in paid projects based on event budgets and scope.
- Build a professional event-management portfolio.

Hands-on experience: 4 live events during Months 5–6.

Final Outcomes

01	Industry Foundation	Structured understanding of event management, planning and execution.
02	Live Learning	16*3 Google Meet sessions covering modules, theory, event experiences, feedback, organising and execution.
03	Real-World Exposure	Experience professional events and understand how planners, vendors and clients work together.
04	Practical Experience	Participation in live events through volunteering, organising and execution.
05	Paid Project Exposure	Opportunities to contribute to selected paid projects based on event budgets and requirements.
06	Portfolio Development	A practical portfolio built around real event experiences and contributions.
07	Graduation	Completion of the six-month programme followed by a graduation ceremony.
08	ILC Community	Lifetime access to the ILC Creative Community for continued networking and collaboration.

Programme Completion

After successfully completing the six-month learning and practical journey, participants will be invited to the ILC graduation ceremony. Graduates will also receive lifetime access to the ILC Creative Community for continued networking, collaboration and future opportunities.

LEARN • EXPERIENCE • EXECUTE • BUILD • CONNECT

Inspiring Life Communities (ILC)